



Monthly Faculty meeting – IIC

10-07-2023

The IIC meeting for Quarter IV was held on 10 July 2023 at 1.30 p.m. at, JIM Indirapuram. The agenda of the meeting was to share information regarding activities held in the III quarter and present activity plan for the IV quarter.

Members Present

The following members were present:

Dr. Daviender Narang, Director, and Professor

Dr. Ashwani Varshney, Dean-Student Welfare and Associate Professor

Dr. Ajay Tripathi, Associate Professor

Dr. Raj Kumari, Associate Professor,

Dr. Devi Archana Mohanty, Assistant Professor

Ms. Surbhi Kansal, Assistant Professor

Ms. PujaShree, Assistant Professor

The following Agenda points were discussed.

- Discussion on patents and MoUs
- Planning for IV Quarter Activity
- Discussion on Off-line Mode Quarter IV meeting
- Nomination of New IA Ambassador
- Kapila Documentation
- Registration of MOOC Courses



S. No.	Minutes	Responsibility	Execution Team	Action Points
1.	<p>Patent Registration Process - Dr. Ashwani Varshney, President IIC discussed on the registration of Patents of 15 ideas. Sir also briefed that these ideas were shortlisted from 70 ideas which were uploaded on YUKTI Portal.</p>	<p>Dr Ashwani Varshney and Dr Devi Archana Mohanty</p>	<p>Dr Ashwani Varshney, Dr Devi Archana Mohanty, Ms. Pooja</p>	<ul style="list-style-type: none"> Dr Ashwani Varshney, Dr Devi Archana Mohanty will coordinate with Ms. Pooja for further documentation of the ideas. <i>Deadline – 10th August, 23</i>
2.	<p>Discussion on Quarter IV of IIC - Calendar Activities</p> <p>a. Dr. Ashwani Varshney presented list of activities which were to be conducted under Quarter IV, but due to shift in the dates of External examination of students, the activities are re - planned with extension in the dates, and will be conducted in the month of August.</p> <p>b. Dr. Varshney suggested that a workshop and panel discussion should be held for the upcoming batch of MBA students, in order to equip them with an idea of formulation of entrepreneurship.</p> <p>c. It was finalized that under the Intra Business Plan Competition along with idea presentation the students would be preparing digital posters to present on the ideas</p> <p>d. Dr Narang suggested that the planned activities must be executed as per the schedule and faculty members should be more</p>	<p>Dr. Ashwani,</p>	<p>All IIC-members</p>	<ul style="list-style-type: none"> Ms. Surbhi Kansal, will coordinate with students related to the Digital Poster presentation and Intra College B-Plan competition. <i>Event date - 14th August, 23</i> <i>(Tentative)</i> <i>Date of Student Finalization - 25th July, 23</i> Dr. Devi Archana will coordinate with school delegates for the School outreach programme of IIC <i>Event date – 22 July, 23 (Tentative)</i> Two activities (Panel Discussion and Session on Angel Investing) will be conducted



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	responsible towards execution of activities, which he pointed would also enhance the quality of IIC activity.			during Orientation Programme in <i>August Last Week</i> . <ul style="list-style-type: none"> All IIC members will work as per the duty chart framed for Quarter IV activities.
3.	<p>Discussion on Off-line Mode Quarter IV meeting</p> <p>a. Dr. Varshney, briefed Director JIM that new external members have been finalized. Dr. Narang suggested that an official confirmation should be taken from all the external members who are going to be included in IIC team.</p> <p>b. During the meeting it was finalized that a meeting will be held in Offline mode (July 29, tentatively), where all members would be present for the open forum discussions. A presentation will be given to the members describing the initiatives undertaken under IIC.</p> <p>c. Dr. Narang suggested that activities for the Quarter I of next year should be simultaneously planned in a proactive manner and a briefing should be given to all the IIC members</p> <p>d. Dr. Varshney put emphasis on the active involvement of students in IIC activities. It was decided to incorporate 4 students in IIC offline mode meeting</p>	Dr. Ashwani Varshney and Dr. Devi Archana Mohanty	All IIC Members	<ul style="list-style-type: none"> Dr. Devi will coordinate with the external members for e – mail confirmation and prepare a power - presentation to be presented. <i>Date of finalization - 15th July, 23</i> <i>Date of ppt submission - 26th July, 23</i> Other IIC members will do the needful as per the duties assigned. <i>Date of Submission of Student's name - 14th July, 23</i>



4.	<p>Nomination of New IA Ambassador and Activity Upload</p> <p>Dr. Varshney put forth that Ms. Pujashree has been enrolled as a new IA ambassador and she will be undergoing training for the same from IIC portal.</p> <p>It was put forward that all the Innovation ambassadors of IIC will have to upload the activities conducted by them along with the report and photographs.</p>	<p>Dr Devi Archana Mohanty and Dr. Raj Kumari</p>	<p>Dr Devi Archana Mohanty and Dr. Raj Kumari</p>	<ul style="list-style-type: none"> Ms. Pujashree will be completing the IA Ambassador training <i>Date of Completion – 30th July, 23</i> Dr Devi Archana Mohanty and Dr. Raj Kumari will ensure that all IA are informed about the same and they upload the documents as required on the portal <i>Date of Completion – 5th August, 23</i>
5.	<p>Start Up Details</p> <p>Dr. Ashwani Varshney instructed to collect the details of the start -ups of the students including particulars like their inventor name, organization name, promoters etc.</p>	<p>Dr. Ajay Tripathi, Ms. Surbhi Kansal and Ms. Pujashree</p>	<p>Dr. Ajay Tripathi, Ms. Surbhi Kansal and Ms. Pujashree</p>	<ul style="list-style-type: none"> Ms. Surbhi along with Ms. Pujashree will frame an excel sheet and send the final details for uploading to Dr. Ajay Tripathi. <i>Date of Completion – 5th August, 23</i>
6.	<p>KAPILA</p> <p>Dr. Narang instructed the members to upload the documents of KAPILA on portal. Competent and experienced expert's committee should be involved in evaluation the patent application. Sir suggested Dr. Varshney to show two samples before filling the final patent and prototype validation.</p>	<p>Dr. Devi Archana Mohanty and Dr. Raj Kumari</p>	<p>Dr. Devi Archana Mohanty and Dr. Raj Kumari</p>	<ul style="list-style-type: none"> Dr. Raj will upload the documents of KAPILA, which will be uploaded and will be verified by Dr. Ajay Tripathi <i>Date of Completion- 15th July, 23</i>



7.	<p>Annual Report Submission</p> <p>Dr. Devi informed that the annual report of most of the activities have been submitted on the IIC portals. Director Sir instructed faculty present in the meeting to expedite the submission of the few remaining activities report submission process.</p>	<p>Dr Devi Archana Mohanty and Dr. Ajay Tripathi</p>	<p>Dr Devi Archana Mohanty and Dr. Ajay Tripathi</p>	<ul style="list-style-type: none"> IIC-JIM meeting is tentatively scheduled on 29 July, 2023 for the completion of all the activities and the final submission on the portal. <p style="text-align: right;"><i>Date of Completion- 30th August, 23</i></p>
8.	<p>Briefing about change in IIC Calendar and MOOC Courses</p> <p>a. Dr. Ashwani Varshney briefed all the IIC members that from Quarter IV onwards every activity will be conducted for a minimum time duration as per the instruction of IIC and Levels of the activities will be decided under the various heads.</p> <p>b. Dr. Varshney suggested all the IIC members to enrol themselves in courses related to Entrepreneurship, Design Thinking and Innovation so as to have better understanding for effective functioning of IIC activities.</p> <p>c. Director, JIM instructed that all the previous Minutes of Meeting, should be scanned and a separated folder should be maintained for timely reference if required</p>	<p>All IIC members</p>	<p>All IIC members</p>	<ul style="list-style-type: none"> The activities of Quarter IV will be framed and names according to the revised IIC activity calendar. All IIC members should register for the MOOC courses <p style="text-align: right;"><i>Date of Registration - 15th July, 23</i></p> <ul style="list-style-type: none"> Dr. Ajay Tripathi will ensure that all the Minutes of previously held meeting are scanned and uploaded <p style="text-align: right;"><i>Date of Completion - 5th August, 23</i></p>



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List of participants in the Faculty Meeting held on 10/07/2023

Sr. No.	Name	Signature
1	Dr. Daviender Narang, Director, and Professor	
2	Dr. Ashwani Varshney, Dean-Student Welfare and Associate Professor	
3	Dr. Ajay Tripathi, Associate Professor	
4	Dr. Raj Kumari, Associate Professor	
5	Dr Devi Archana Mohanty, Assistant Professor	
6	Ms. Surbhi Kansal, Assistant Professor	
7	Ms. PujaShree, Assistant Professor	

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